

Level 2 Assessment Paperwork Guide

This guide has been written in response to English provider queries about the Level 2 Assessment paperwork required for candidates trained prior to and after 1st January 2014. This guide is to clarify the paperwork that should be completed for candidates at Level 2 Assessment.

Candidates Trained Before 1st January 2014

Candidates can opt to be assessed using the old paperwork which means for Assessment they complete:

- 1) 2014 Assessment Day Pack with [Level 2 Assessment Day Pack Extra Page.docx](#)
- 2) Q Paper
- 3) LTPD
- 4) One 3 star plus *either* additional 3 star or CPD
- 5) Old portfolio
- 6) Safeguarding proof – within the last three years
- 7) First Aid – 1 day within the last three years

These candidates can still be assessed as ‘dual’ or ‘single’ discipline. All candidates complete 2014 Rescue Skills Assessment, 2014 Personal Skills Assessment, 2014 Coaching Practical Assessment.

The full set of 2014 Level 2 documents can be accessed using the link, [‘Level 2 Drop Box Link’](#)

Candidates Trained After 1st January 2014

Candidates can opt for either ‘single’ or ‘dual’ discipline Assessment. They must have a 3 star in each discipline to be Assessed, completed before the Assessment. Please note that candidates cannot attend a ‘dual assessment’ and then complete their second 3 star in retrospect. They can however, complete a ‘single’ discipline assessment and then another assessment in the alternate discipline see ‘Second Discipline Assessment Notes’ in the drop box.

All candidates trained after 1st January 2014 will need to submit their ‘2014 Workbook’ and ‘2014 Portfolio’ to their Assessment Director to sign off in ‘2014 Assessment Day Pack’. They are not required to complete either LTPD or a CPD unit.

For Assessment they complete:

- 1) 2014 Workbook



- 2) 2014 Portfolio & 2014 Assessment Day Pack
- 3) 2 x 3 star (Kayak & Canoe)
- 4) Safeguarding Proof within the last three years
- 5) First Aid – 1 day within the last three years

Regardless of which Assessment route, all candidates need to complete the '2014 Assessment Day Pack'.

Please note that candidates can only assess 2 star if they complete a 'dual discipline' Assessment.

If there are any additional paperwork questions please e-mail fiona.fuller@britishcanoeing.org.uk.